

## **INSTRUCTIONS**

1. Fill out one form for each student.
2. Find your most recent 1040 tax return (federal taxes).
3. Scan and email the form and the tax return to:  
[mperri@musicsohoolofdelaware.org](mailto:mperri@musicsohoolofdelaware.org)  
*Office staff can help you with scanning and emailing.*

# THE MUSIC SCHOOL OF DELAWARE

## CONSOLIDATED FINANCIAL AID APPLICATION

### General Financial Assistance and Mary Ellen Northrop Endowed Fund for Music Education

#### Descriptions

- General Financial Assistance is needs-based and is awarded as a percentage of tuition in a given academic year.
- Northrop scholarships may be awarded to cover up to 100 percent of tuition, materials, and instruments, up to \$5,000.00, in the first year of award, and up to 50 percent in the second year. Northrop scholarships are available for two years only.

#### Application Requirements and Eligibility

1. General Financial Assistance is based on available funds and assessment of need as determined by the Music School through the information provided on this form. Northrop scholarships are based on available funds, meeting eligibility requirements according to the Governing Documents for the Mary Ellen Northrop Endowed Fund for Music Education, and assessment of need as determined by the Music School through the information provided on this form.
2. If any information provided by the applicant is determined by the Music School, in its sole discretion, to be inaccurate, or if the applicant's financial circumstances change during the allocation period, the Music School reserves the right to reassess the consideration for qualification and revise the terms of the award.
3. Incomplete applications will not be considered. Documentation of family income (from both parents/guardians, if relevant) must be submitted with this form. Applications without proof of income will not be considered.
4. According to the Governing Documents for the Mary Ellen Northrop Endowed Fund for Music Education, all Music School students up to age 18 are eligible, with these exceptions:
  - a. Students who are enrolled in charter schools
  - b. Students who study guitar (Students who study two instruments, one of which is guitar, are eligible except for the guitar-related tuition and other expenses.)

#### Please Note

- Scholarship funds may be limited. While the Music School's goal is to give assistance whenever possible, subject to demonstrated qualification for aid, the school can provide awards only to the level of its available funds, as approved by the Board. This is true for both General Financial Assistance and the Mary Ellen Northrop Fund.
- General Financial Assistance may be awarded to students in one specific area (e.g., private lessons) and not in another (e.g., ensembles) at the sole discretion of the Music School.
- Financial aid is not applied retroactively.
- Failure to comply with the terms of the award and/or failure to pay any balance due in a timely fashion may result in the loss of financial assistance from the Music School.

**Instructions**

1. Fill out a separate form for each student for whom financial assistance is being requested.
2. Applications must be renewed annually. Please complete a form whether or not the student received financial assistance in a prior year.
3. Please submit a signed copy of your most recent federal tax return (IRS form 1040, 1040A, 1040EZ, or EFile tax record).
4. Please submit scanned files via email to [mperri@musicsofdelaware.org](mailto:mperri@musicsofdelaware.org). You may also mail or drop off hard copies. Emailed photographs of hard copies will not be accepted.

**Student Information**

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Grade in School this Fall: \_\_\_\_\_

Name of School the Student Attends: \_\_\_\_\_

Is the student homeschooled? Yes  No

**Instructional Information**

Instrument #1: \_\_\_\_\_ Instrument #2: \_\_\_\_\_

Private Lesson Plans: \_\_\_\_\_

Class Plans: \_\_\_\_\_

Ensemble Plans: \_\_\_\_\_

**Parent/Guardian Information**

Name of Person Responsible for Payment: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Marital Status: Married  Widowed  Divorced  Separated  Single

Name of Parent/Guardian #2: \_\_\_\_\_

Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Marital Status:      Married       Widowed       Divorced       Separated       Single

### Financial Information

Complete the information below with data from the most recent tax year. If possible, complete for each living parent or guardian regardless of student's primary residence.

Name of Person Responsible for Payment: \_\_\_\_\_

Annual gross income: \_\_\_\_\_

Name of Parent/Guardian #2: \_\_\_\_\_

Annual gross income: \_\_\_\_\_

### Additional Annual Household Income

Alimony: \$ \_\_\_\_\_      Public assistance: \$ \_\_\_\_\_

Child Support: \$ \_\_\_\_\_      Social Security: \$ \_\_\_\_\_

Disability: \$ \_\_\_\_\_      Unemployment: \$ \_\_\_\_\_

### Assets and Liabilities of the Financially Responsible Individual(s)

(Assets: property, vehicles. Liabilities: mortgages, car loans, other loans.)

Total value of all assets: \$ \_\_\_\_\_

Total value of all liabilities: \$ \_\_\_\_\_



## **ABOUT MARY ELLEN NORTHROP**

Upon her death in 2021, Mary Ellen Northrop left to The Music School of Delaware a bequest in the form of a trust fund for music education, carrying her name. She had specific intentions regarding the bequest, and these are reflected in the eligibility requirements and the application form. Here is some background information about Ms. Northrop.

Mary Ellen Northrop died on June 29, 2021, at her home in Wilmington, DE. She was born in Westfield, NY, and grew up in Ripley, NY, where her family managed a large fruit, grape, and dairy operation. She received her A.B. degree, cum laude, from Syracuse University in 1965 and received her M.L.S. degree from Rutgers University in 1966. She received her M.B.A. degree in finance from The Wharton School of the University of Pennsylvania in 1976.

Mary Ellen was a reference librarian at the University of Iowa and at Douglass College of Rutgers University, and a supervisor of the technical services department at the Plainfield (NJ) Public Library. She was a budget analyst at the Erie (PA) General Electric Company and a financial analyst and income tax analyst at the duPont Company.

Ms. Northrop had a deep love of music. Over the years, she participated in music programs at local churches, playing clarinet solos and singing in the choir. By including the Music School as one of the beneficiaries of the Trust, she ensured that others would be able to share her joy for years to come.

## **ABOUT THE MUSIC SCHOOL OF DELAWARE**

Founded in 1924, The Music School of Delaware is the only nationally accredited statewide community music school in the United States, with branch locations in Wilmington and Milford and satellite locations throughout the state, offering standard-setting instructional programs for all ages and abilities.